

FRRO DOCUMENTS

Documents to be required for issue of Residential Permit

1. 5 Passport size photographs
2. Original Passport
3. Registration Certificate
4. Reporting of Arrival
5. Copy of Terms and conditions of Employment / Business **- in duplicate**
6. Letter of Employment / Business addressed to The Commissioner of Police / The Superintendent of Police)
7. Financial Guarantee Affidavit issued by an Indian on a Document Sheet (with franking of Rs.20/- denomination) with a copy of Indian Passport / Voters Identity Card / Ration Card of Financial Guarantor. **- in duplicate**
8. Proof of local Residence. (i.e., Telephone bill copy, House agreement / Rent receipt copy, etc.) **- in duplicate**

Should you have any queries or require any additional information please do not hesitate to contact us

Dated: 09/05/2007

From

To

The Commissioner of Police

Infantry Road
Bangalore – 560 001

Sub: **Authorization to collect RP and RC**

This is to authorise Mr. _____ of _____ to collect my family* & mine RP and RC on my behalf. I am unable to come and collect it due to my official engagement.

I hereby certify the signature of Mr.

Thanking you,
Yours faithfully

Signature of **Mr.**

Certified by

Wife :
Son :
Daughter :

Date: 09/05/2007

The Superintendent of Police
Miller Road
Bangalore

Dear Sir,

Sub: Issue of Exit Permit.

We have obtained a residential permit bearing No. _____
dated _____ for Mr. _____ a _____ national
who is on a business visit to our company.

Following completion of his assignment, Mr. _____
would be returning to _____ on _____.

We request you kindly to issue an exit permit for him.

Thanking you,

for

Authorised Signature

The Superintendent of Police
Millers Road
Bangalore

Date: 09/05/2007

Dear Sir,

Sub: Employment Certification.

We wish to inform you that Mr. _____ of _____ National
Expatriate is employed with us as _____ from _____
to _____. On completion of the assignment he will return back to his home
Country.

We kindly request you to arrange to issue required permit/ clearance.

For

Authorized Signatory

FINANCIAL GUARANTEE AFFIDAVIT

We, _____
take full responsibility for the activities and conduct of
Mr. _____,
National, who has been employed as _____
Design Flow Group with our company, during the period of his
stay; we undertake to repatriate him at our cost.

For

FINANCIAL GUARANTEE AFFIDAVIT

I, _____ S/O
_____ Residing at
No. _____

Do hereby solemnly affirm and state on oath as follows: -

I am an Indian Citizen.

My Profession: (working as) _____

My Monthly Earning / Income Rs. _____

Mr. / Mrs. / Miss. / Master. _____

_____ of Nationality

I declare and affirm that I understand and bear all the expenses of Her / His / Their stay and journey in India.

I further declare that what is stated above is true to the best of my knowledge and belief.

Identified by me:

Despondent

Place: Bangalore City

Sworn to before me:

Date:
(Name)
Design)
Place:
Date: