

| Goods | Documents required | Customs Prescriptions | Remarks |
|---|--|--|---------|
| Importation of used Personal Effects for Expatriates | Effects under exemption <ul style="list-style-type: none"> Original Valid Passport, OBL , AWB. Original 2 years entry permit, (work permit). Pin certificate. | <ul style="list-style-type: none"> The goods must have been owned for more than 1 year and must be imported within 90 days after approval of the permit for the shipper. All cosmetics, toiletries, perfumes, alcohol, foodstuffs will be subjected to Radio Active analysis which will cost euros 30 per sample per item. Then dutiable (100%). All shipments will be 100% inspected by Customs. A small air shipment (150 kg) of used personals effects can be imported without duties – ONLY IF THE CLIENT HAS A “SPECIAL PASS/ TEMPORARY WORK PERMIT”. Any shipment can be imported without work permit by paying duties (52.5%) of the actual value of used items (low value) original passport is required. | |
| Motor Vehicle - Expatriates | <ul style="list-style-type: none"> Original Valid Passport, OBL, AWB. Original Approved 2 years work-permit. PIN certificate. IDF will be needed. Original certificate of registration/ logbook of the vehicle, in English. Certificate of road worthiness must be provided by the owner of the vehicle to the Kenya Bureau of Standards. K.B.S agent (JEVIC) to do the pre-inspection at origin to obtain the COC for cars coming from Japan/Dubai/Singapore/ | <ul style="list-style-type: none"> Customs will charge euros 120 for processing fee. Cars or motorbikes should be registered before out from the port so they are offloaded from the container. The importer must have owned AND USED the vehicle for at least 1 year before the date of shipping for duty free or around 61% of taxes to be charged. The vehicle must not be older than 8 years. No left hand drive vehicle allowed into Kenya. | |

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| | <p>South Africa/UK or a penalty of 15% of the CIF value will be charged. Other originals can be inspected in Kenya by KBS for a fee of euros 150.</p> <ul style="list-style-type: none"> • The Bill of Lading and AWB must show car/motor cycle details i.e. chassis and engine numbers. • If the importer is to pay duty then the following documents are required: <ul style="list-style-type: none"> ○ Importer's PIN certificate, ○ Import Declaration Form, (IDF) plus IDF charges to be paid,50 euros, ○ Invoice of purchase, ○ Translation of Invoice if not in English. | | |
| <p>Importation of Personal Effects duty free for Diplomats</p> | <ul style="list-style-type: none"> • Original Valid Passport, OBL; AWB. • Pro1b exemption form approved by the Ministry of Foreign Affairs. • Takes 2/3 weeks consignee to request with OBL/AWB/packing list + copy of passport. • Pin certificate. • Diplomatic goods are not subject to inspection if there is an approved pro1b. • For air shipment, prior release can be done with our bound on collection of copy of pro 1b request+ passport. Extra cost to be confirmed. | | |

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| Importation of Vehicles for Diplomats | <ul style="list-style-type: none"> Original Valid Passport, OBL, AWB. Pro1b form approved by the Ministry of Foreign Affairs. Original certificate of registration/ logbook of the vehicle, in English. Importer's PIN certificate. Certificate of road worthiness must be provided by the owner of the vehicle to the Kenya Bureau of Standards. K.B.S agent (JEVIC) to do the pre-inspection at origin to obtain the COC for cars coming from Japan/Dubai/Singapore/South Africa/UK or a penalty of 15% of the CIF value will be charged. The Bill of Lading and AWB must show car/motor cycle details i.e. chassis and engine numbers. | <ul style="list-style-type: none"> Other origin can be inspected in Kenya by KBS for a fee of euros 150. Customs will charge euros 120 for Processing Fee. Diplomats are allowed to import 1 vehicle/motor cycle at a time (possible for relative to be confirmed by embassy) vehicle/motor cycle not exempted will be subjected to duties and taxes at the rate of 45% + vat 16%. The vehicle must not be older than 8 years (only 2003 onward models are being accepted in 2010). No left hand drive vehicle allowed into Kenya. Special authorization can be granted by ministry of transport. | |
| Removal of Goods – Non Diplomats | <ul style="list-style-type: none"> New items will be subjected to duties and taxes. Food, beverage and cosmetics, chemicals cannot be imported duty-free and will be subjected to Radio Active Analysis (minimum Kshs 3000 per item) and duties and taxes (100%). | <ul style="list-style-type: none"> Due to short free period given at the port and airport there is most of the time storage & demurrages. Clearance at the airport is 2/3 days and at the Mombasa port 6/10 days. | |
| Importation of Motor Vehicles Returning Residents | <ul style="list-style-type: none"> Original and valid passport, same than used personals effects + OBL, AWB. PIN certificate. Original certificate of registration / logbook for the vehicle in English. Certificate of road worthiness must be | <ul style="list-style-type: none"> A guarantee deposit can be requested by customs of the value of the duties waiting for the confirmation of exemption and he/she must not have visited Kenya for a sum of more than 90 days in the last 2 years prior to his | |

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| | <p>provided by the owner of the vehicle to the Kenya Bureau of Standards. K.B.S agent (JEVIC) to do the pre-inspection at origin to obtain the COC for cars coming from Japan/ Dubai/Singapore/ South Africa/UK or a penalty of 15% of the CIF value will be charged by the KBS.</p> <ul style="list-style-type: none"> • Other originals can be inspected in Kenya by KBS for a fee of euros 150. • Customs will charge euros 120 for processing. • The Bill of Lading and AWB must show car/motor cycle details i.e. chassis and engine numbers. • For all shipments OBL/AWB/packing list is needed. • All wooden crates needs (ISPM) No. 15 requirements. | <p>last date of arrival in the Kenya.</p> <ul style="list-style-type: none"> • He must import within 90 days of the last date of arrival. • Only one duty free car per returning resident in a life time. • Cars or motorbikes should be registered before moving out from the port so they are offloaded from the container the offloading/storage registration & redelivery after registration. • The importer must have owned the vehicle for at least 1 year before the date of shipping. For duty free or around 61% of taxes to be charged. • The vehicle must not be older than 8 years. • No left hand drive vehicle allowed into Kenya unless special authorization by ministry of transport. | |
| Prohibited items | <ul style="list-style-type: none"> • Fire arms and toys like plastic guns are strictly forbidden in Kenya and required a special import permit before shipping. | | |
| Pets | <ul style="list-style-type: none"> • Approved Import permit (require copies of vaccination card and health certificate to apply before the animal arrives). • Original passport of the owner. | | |

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